

Resume for Alexander Robertson

Alexander Robertson

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**I am a trained 3d computer artist and am seeking employment in this field
Examples of my work, designs and drawing skills, can be found at my website :
www.achmedthesnake.com**

Education:

Bachelor of Arts (DA) Digital Arts – majoring in Animation and Interactive Digital Media.
Australian National University, Canberra (2009).

Diploma of Screen Animation (Autodesk 3ds Max)
Academy of Interactive Entertainment with the Canberra Institute of Technology (2004).

Certificate IV in 3D Animation for Games and Film
Academy of Interactive Entertainment with the Canberra Institute of Technology (2003).

ACT Year 12 certificate (2002)

I have also attended several ANU centre for Continuing Education courses (portfolio making, life drawing, print and animation) during my final years at school.

Proficiencies:

- Autodesk 3D Studio Max
- Autodesk Maya
- Autodesk Mudbox
- Adobe After Effects
- Adobe Photoshop
- Adobe Illustrator
- Adobe Flash
- XHTML / HTML
- CSS
- Adobe Dreamweaver
- JavaScript
- Microsoft Office Suite
- Windows XP operating system
- Macintosh operating system

Skills, Attributes:

- Trained in setting up and maintaining a website
- Understanding of Web Standards
- Familiarity with team project environments
- Focus on quality and accuracy
- Can adapt to any given visual style, follow Concept Brief closely
- Traditional and digital drawing abilities
- Trained in computer - based design, film and animation skills
- Clear communication skills, both oral and written

Employment / Work experience:**Hotel Heritage** (Narrabundah ACT) 2003 – Ongoing.

I am currently employed as the in-house Design & Website manager. I completed a brief expansion/update of their existing website, the creation of multiple marketing materials (brochures, advertisements, promotional material) and I am currently redesigning a new, modern and updated website for the Hotel.

I was previously employed at the Hotel Heritage as a casual hospitality staff member whose primary duties included function setup, waiter, porter, as well as a barman. The duties evolved to that of a Food and Beverage Supervisor, responsible for opening the restaurant, closing the restaurant, balancing the register and finances and supervising fellow staff members on the days/nights tasks.

Engineers Australia:**Key Responsibilities:**

Renovated and updated the Association's information pamphlets.

Key Achievements:

Completed task to clients satisfaction and demonstrated my Photoshop skills.

Smith's Kodak Express (Tuggeranong ACT) 2000-2004

Employed as a part-time sales assistant. My duties included sales, stocktake, digital and conventional film processing, opening the store in the morning, balancing the cash registers and closing at night. I was given extra shifts at the Belconnen store in a relief staff capacity and I also worked in the Civic store.

Key Responsibilities:

- Customer Service
- Stocktake
- Digital and conventional film developing and processing
- Opening and closing responsibilities of the store
- Banking and financial reconciliation of the store's cashier registers

Key Achievements:

- Developed my skills of customer care and service
- During my employment I gained team working skills
- Developed my proficiency at processing various film mediums within a quality Kodak lab
- Gained experience in the use and safe handling of photographic chemicals
- Developed my organizational and administrative skills
- Developed interpersonal, written oral communication skills
- Demonstrated work ethic, motivation, company loyalty and initiative.

Institute of Engineers, Australia (Barton ACT): June 2002.

Two weeks holiday job experience as an office clerk, my roles included general office administration and storeman.

ACT Land Information Centre (Dickson ACT): August 2000.

I worked a week at the centre, through my high school's student work experience

Referees:

Bill Burmester, Deputy Secretary – DEEWR. Ph: (02) 6241 3049

Keryn Riordan, Finance Manager – Hotel Heritage. Ph: (02) 6228 0134